Procedure for the evaluating inspections of powder manufacturing plants

P-EVA-PM

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1. Scope

This procedure sets out the criteria applied by QUALICOAT for the assessment of inspection reports for powder plant manufacturers.

2. Reference standards

- QUALICOAT Specifications (latest edition)
- EN ISO / IEC 17000: Conformity assessment - Vocabulary and general principles
- EN 45011 / EN ISO / IEC 17065
- EN ISO / IEC 17067: Conformity assessment — Fundamentals of product certification and guidelines for product certification schemes

3. Terminology

Nonconformity: failure to comply with a requirement leading to a repetition of the inspection.

Issue: Refusal or failure to comply with a requirement not included in the list of nonconformities defined by QUALICOAT.

Correction (remedy of a nonconformity): action taken to eliminate a detected nonconformity.

Corrective action: action taken to eliminate the cause of a detected nonconformity or other undesirable situation in order to prevent recurrence.

Preventive action: action taken to eliminate the cause of a potential nonconformity or other undesirable potential situation.

GL: General Licensee i.e. a national or an international association holding the QUALICOAT general licence for a defined territory.

Testing laboratory: Independent quality testing and/or inspection bodies duly authorised by the General Licensee or QUALICOAT.

4. Handling and assessment of inspection reports

The **inspector** shall complete a powder master inspection report and record the findings on the appropriate summarizing sheet. These documents shall then be submitted to the **GL** or to the QUALICOAT Certification Body in countries without **GL**.

The **GL** shall review the inspection report, add his/her comments and recommendations and submit the report to the QUALICOAT Certification Body via Email.

The QUALICOAT Certification Body shall assess the inspection report, and send a confirmation email stating the final inspection result to the **GL** or directly to the powder manufacturer if the manufacturer is directly managed by QUALICOAT.

5. Nonconformities and issues

Topics	Ref. Specs.	Ref. MIR-Powd	Issues	Nonconformities
Failure to admit an inspector to carry out an inspection	**-**	**-**		**X**
Missing laboratory equipment	**4.1.2**	**1, 2, 3**		**X**
Laboratory equipment out of order (Tests 1, 2, 3, 4, 7, 8, 10)*	**4.1.2**	**1, 2, 3**		**X**
Laboratory equipment out of order (Tests 5, 6, 9, 11,12)*	**4.1.2**	**1, 2, 3**	**X**	
Calibrations missing	**2.2, 2.3, 2.12**	**1.1, 1.2, 3.1, 3.3, 3.4**	**X**	
RAL cards expired for more than 1 year without in-house comparison with original data obtained from this specific RAL card.	**-**	**3.6**	**X**	
Missing curing conditions in TDS	**4.1.1**	**5.1**		**X**
Incorrect P-No/PF-No in TDS	**4.1.1**	**5.1**		**X**
Other Missing information in TDS	**4.1.1**	**5.1**	**X**	
Incorrect P-No/PF-No on label	**4.1.1**	**5.2**		**X**
Other missing information on label	**4.1.1**	**5.2**	**X**	
Misuse of the QCT logo	**Appendix A1, 5.3**	**5.3**		**X**

The following rules apply for the first inspection and routine visits:

Situation	Result	Consequences
No issues or non-conformities	**Inspection satisfactory**	**No follow-up necessary. Next inspection in 36 months.**
Up to three issues	**Corrective action requested**	**Manufacturer must prove within 3 months that the issues have been resolved. ***
One non-conformity or more than three issues	**Inspection unsatisfactory**	**Visit must be repeated within 3 months. In case of unsatisfactory repetition, the plant will be inspected every 3 months until a satisfactory assessment is available. ****

* If the manufacturer fails to prove that the issues have been resolved within the defined period, the inspection will be considered unsatisfactory, and a repetition visit shall be conducted within **3 months**. If the GL and QUALICOAT consider the proof satisfactory, the inspection is positive.

** During this period, no new approvals will be granted.